

The Kentucky Board of Licensure for
Marriage and Family Therapists
July 26, 2012
Minutes

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The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on July 26, 2012.

Board Members Present:

Dr. Tom Robbins
Mr. Tony Watkins
Ms. Stephanie Head
Mr. Richard Hamon
Ms. Sandy Miller, Chair
Ms. Carolyn Miller-Cooper
Ms. Jane Prouty

Occupations and Professions:

Marcia Egbert, Board Administrator
Susan Ellis, Operations Section Supervisor

Office of the Attorney General:

Angela Evans

Guests:

Dr. Russell Hall, Asbury Theological Seminary
Dave Clapper, AAMFT
Tracy Roberts, License Applicant

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Call to Order: Chair Sandra Miller called the meeting to order at 9:41 a.m.

Minutes: The Board reviewed minutes from June 28, 2012. Tony Watkins made a motion to accept the minutes as submitted. Stephanie Head seconded the motion. The motion carried unanimously.

Board Monthly Financial Report:

The Board Monthly Financial Report for July 1, 2011 through June 30, 2012 was reviewed. Discussion followed concerning the report for the allotment for Marriage and Family Therapy (MFT) that the Board had requested to be added to the Financial Report that was not included. The Board asked Marcia Egbert to go see if Fiscal had the report. Susan Ellis brought the report down later in the meeting and apologized saying it was an oversight that it was not included in the original report. The report was discussed and Ms Ellis answered several questions. Stephanie Head made a motion that the Board request that someone from the Fiscal Section attend each Board Meeting to answer questions in regard to the Board Monthly Financial Report. Jane Prouty seconded the motion and the motion carried unanimously. Marcia Egbert will send a draft copy of the minutes to Executive Director Courtney Bourne and Operations Section Manager Susan Ellis highlighting the request. Tony Watkins made a motion to accept the Monthly Financial Report. Carolyn Miller-Cooper seconded the motion. The motion passed unanimously.

Report from O & P:

Stephanie Head made a motion to request that Executive Director Courtney Bourne submit to the Marriage and Family Therapy Board Administrator whether or not there will be a report from O & P prior to the agenda being created so that it can be left off of the agenda if there is no report. Richard Hamon seconded the motion and the motion carried unanimously.

Attorney Report

The Board reviewed the letter regarding the MOA that was sent to Executive Director Courtney Bourne of the Office of O & P. No further action taken.

Old Business

Tony Watkins deferred the reports on the E-mail from Margaret Hazlette, the anonymous complaint and the committee report on exploring different meeting options to the next meeting.

New Business

Michelle Ann Finley faxed information to the Board requesting approval for clinical and supervision hours obtained while she was a Marriage and Family Therapy Associate at Purdue University in Indiana be applied to her Associates license in Kentucky. Tom Robbins reported that she is licensed in Indiana. Discussion following and the request was referred to the Application Committee.

An e-mail from Evan Kell in regard to Automated CE Processes for Free was discussed. The e-mail was referred to the Continuing Education Committee to be investigated and to report back to the Board at the next meeting.

Dr. Russell Hall provided Asbury Seminary's LMFT Program of Study to the Board. He stated that a couple of classes have multiple courses to choose from and any three of the course would meet one of the categories. Tom Robbins stated that he reviewed the program and had giving advice to Dr. Hall in preparation of the program. He stated that the program met all the qualifications required and fit the curriculum guidelines. Dr. Hall was told that if the program changed in any way, he must contact the Board. It was asked if the Board could request that the student/applicant could provide a template with their application. Dr. Hall said that could be done. Tom Robbins will keep copies of Asbury's and Campbellsville's programs. Jane Prouty questioned if individual Board members should be giving the schools advice on the process of licensing? Mr. Robbins stated that the Board had instructed him to do so.

Stephanie Head made a motion to go into closed session. Carolyn Miller-Cooper seconded the motion. The Board went into closed session at 10:20 a.m.

Stephanie Head moved to come out of closed session. Carolyn Miller-Cooper seconded the motion. The Board came out of closed session at 10:43 a.m.

Complaints/Other Legal Matters

The Complaint Committee made the following recommendations:

- Complaint 2011-08 - Go into Mediation with Tony Watkins representing the Board.
- Complaint 2011-10 – Settlement Agreement with L.V. as follows:
 - Count 1:
 - o She must remain on probation until her Supervision ends and other terms listed are met;
 - o Quarterly reports from the supervisor shall be submitted to the Board stating the dates and times of supervision and L.V. general progress
 - o She must give up all hours she obtained between March 25, 2010 and October 27, 2011 while unlicensed;
 - o She must pay a \$1000.00 in costs prior to being issued a license as a marriage and family therapist. Payments can be made in installments.
 - Count 2: Dismissed

Tony Watkins moved to accept the Complaint Committee's recommendations. Richard Hamon seconded the motion. The motion carried unanimously.

- a. 2011-007 - Pending
- b. 2011-08 – Mediation
- c. 2011-10 – Settlement Agreement
- d. 2012-002 – Pending
- e. 2012-003 – Pending
- f. 2012-006 – Pending

Application Review:

Tony Watkins made a motion to approve all applications, renewals, audits, and CEU Provider Applications as reviewed and recommended by the committee and the ratification of licenses issued and renewed from 6/28/2012 through 7/25/2012. Richard Hamon seconded the motion. The motion carried unanimously.

Status Report:

Active Licensee's for MFT's – 497
Active Licensee's for MFTA's – 127
Total Active Licensee's – 624

Associates:

The following application for Marriage and Family Therapist Associate was approved on 7/5/2012: *Jennifer Lee Page-Maier*

The following applications for Marriage and Family Therapist Associate were approved 7/26/2012: *Khrystin R. Clark, Brittany S. Reed*

The following application for Marriage and Family Therapist Associate was approved with provisions: *Jillian M. Hawks*

The following Plans of Supervision for Marriage and Family Therapist Associates were approved: *Valerie G. Day, Cynthia L. Manley*

The following Renewals for Marriage and Family Therapist Associates were approved: *Kristyn M. Blackburn, Michelle Brimm, Julie K. Dreisbach, Jessica R. Durbin, Laura M. Frey, Marta McKinnon, Carol Swanson Poston, Jennifer I. Schinke, Lauren Smith, Enrica T. Thomas*

LMFT:

The following application for licensed Marriage and Family Therapist was approved with provisions: *Tanya M. Alik*

The following applications for licensed Marriage and Family Therapists were approved: *Ilene C. Bosscher, Bonnie Sue Boyce, Nicole D. Garrett, Aimee Eileen Hockman, Kara Fresh McDonald, Tracy Lynn Roberts, Karen E. Sheets-Mobley*

The following Renewal Audits for Marriage and Family Therapist were approved: *Charles R. Burgett, Leigh Edward Conver, Kenneth Dick, Alice Marie Edwards, Dorothy Hay, Virginia Todd Holeman, Alison H. Johnson, Leonard C. Knight, Craig F. McCluney, Catherine Reedy, Melinda Smith, Greg Thompson, Jeffrey Twyman*

The following Renewal Audit for Marriage and Family Therapist was deferred: *William C. Barrett*

The following Renewal Audits for Marriage and Family Therapist were approved with provisions: *Gary Mike Clark, Susan G. Smith*

Applications for CEU Approval for 7-26-2012

Individual – Jennifer Lawrence

- CMI Education Institute – Trauma, PTSD & Trauma Grief – 6.0 Hours - Approved

CMI Education Institute – Customer Service 800-844-8260

- Advanced Dialectical Behavior Therapy – 6.25 Hours – Deferred – Need Complete Vitae
- Bipolar Disorder: Early Diagnosis to Remission and Recovery – 6.25 Hours - Approved
- Dialectical Behavior Therapy – 6.25 Hours – Need Complete Vitae
- Psychopharmacology: What You Need to Know About Psychiatric Medications – 6.0 Hours - Approved

- Trauma, PTSD & Traumatic Grief - Approved

Cross Country Education – Karen Bruce – (615) 331-4422

- Asperger's Syndrome – 6.0 Hours - Approved
- Essentials of Parent Child Interaction Therapy – 6.0 Hours - Approved
- Psychology and Spirituality – 6.0 Hours - Approved
- Sticks, Stones, Texts, and Tweets – 6.0 Hours - Approved

Four Rivers Behavioral Health – Michelle McDaniel – (270-442-8039

- Ethics: How to Make Solid Ethical Decisions – 3.0 Hours - Approved

Kentucky Community Crisis Response Board – C.J. Wright – (502) 607-5781

All Deferred – Need Complete Vitae for all presenters

- Group Crisis Intervention – 14.0 Individual Crisis Intervention & Peer Support – 13.0 Hours
- Pastoral Crisis Intervention I – 13.0 Hours
- Pastoral Crisis Intervention II – (Advanced) – 13.0 Hours
- Psychological First Aid – II – 8.0 Hours

NorthKey Community Care – Cindy Bramlage – (859) 578-3265

Deferred – Need Samples of Evaluation and Certificate

- Prescription Drug Abuse: Trends and Treatments – 2.0 Hours

Dale Bertram, PhD. & Mike Rankin, MA – (502) 494-2929

- Five Hour Pre-Approved Supervision Refresher Course – 5.0 Hours - Approved
- Kentucky Law & MFT Supervision – 1.0 Hour - Approved
- Ethics – 3.0 Hours - Approved

RiverValley Behavioral Health – Carol Jackson, RN – (270) 689-6576

- Is It Misbehavior or Personality – 2.0 Hours - Approved
- QMHP Designation Course – 3.0 Hours – Approved – Note: Interesting that LMFT's are not included in the presenter's definition as QMHT, since they are by statute.
- Reality Therapy – 2.0 Hours – Deferred – Need Complete Vitae for all presenters
- Reality Therapy Intensive Training – 20.0 Hours – Deferred - Need Complete Vitae for all presenters

South Central KY Area Health Education Center (AHEC) – Joyce Dunagan – (270-745-3325

- Barren River Mental Health & Aging Coalition 2012 Conference – 5.5 Hours - Approved

The Ridge Behavioral Health System – Reshae Stengel – (859) 268-6453

- Staying Alive KY 2012 – High Hope for High Risk: Responding to Youth in Crisis – 7.6 Hours - Approved

The next meeting of the Marriage and Family Therapy Board is scheduled for August 23, 2012 and will be held at 911 Leawood Drive, Frankfort, Kentucky 40601. Committees will meet at 8:30 a.m. with the Board Meeting to follow at 9:30 a.m.

Stephanie Head made a motion that Travel and Per Diem be paid to those who attended the regular Board Meeting on July 26, 2012. Tom Robbins seconded the motion. The motion carried unanimously.

Stephanie Head made a motion for approval of travel and per diem for any Board member that applies to attend the AMFTRB and/or Clear Conference in San Francisco, CA. Richard Hamon seconded the motion. The motion carried unanimously. Marcia Egbert provided Out-of-State Travel Request forms to those that planned to attend and informed the Board members to submit them to the Fiscal Department as soon as possible.

The Marriage and Family Therapy Board meeting was adjourned by Chair Sandy Miller at 11:20 a.m.

Respectively Submitted:

Marcia Egbert
Board Administrator